



AUTOMOTIVE RETAILERS ASSOCIATION Group Benefits

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New Hire email is sent at the end of the Month

Stay Connected

Latest Forms and Information
Online

Download any forms you need to manage your employees' benefits. We have made it simple. Visit the ARA website and download what you need – when you need it. Find the latest forms:

<https://www.group.ara.bc.ca/forms/>

Email: GroupBenefits@ara.bc.ca

Phone: (604) 419-3629

Fax: (604) 419-0299



Invoice Deadline

Please ensure any changes in staffing, coverage, etc... are submitted prior to September 28, 2026 for October 2026 invoice.

All changes need to be in place in order to make the billing cycle. Updates filed after the 28th will show on the following month's invoice.

For **New Addition, Changes, and Terminations**, we would prefer a scanned and emailed copy to GroupBenefits@ara.bc.ca. We still need the originally signed **enrollment and change forms**, so please mail these to the ARA office as normal.

Dependent Children over age 21

Over-age dependents between the ages of 21 and 25 may still be eligible for coverage if they meet the following requirements: they are full-time students, are not in a marriage-like relationship and are fully dependent on you for financial support.

Please complete a Student Verification Form and send the original copy to the ARA Group Plan Department. Supporting documentation may be required (e.g. letter of acceptance, course schedule). Some post-secondary facilities automatically include dental and/or extended health coverage in their fees. Some will waive the coverage if the student has alternative coverage

What is Coordination of Benefits?

Coordination of Benefits is when more than one plan covers a person. COB lets plan members submit their claims and any remaining amounts to another plan. This allows them to get the maximum payment possible. This typically means an employee has coverage through their workplace plan and their spouse or partner's workplace plan.

my Sun Life

The ultimate self-serve experience

Fast, Easy and Convenient

Here are just a few of things you can do on member website:

- Sign up for direct deposit and submit claims online for instant processing
- View claims statements as well as claims history
- View details of what's covered under the plan
- Check when you are eligible for your next glasses or lens purchase,
- or next dental check-up
- **Print an "all-in-one" coverage card – ID Card, Drug Card and Travel Card**
- Find out medical coverage information before travelling out-of-province
- Print and download claim forms
- Update personal information
- Complete a wellness assessment

Congratulations to our **2026 Members Retreat & Gala Fundraiser** Early Bird Contest winner, **Andrew Northrup**!

Andrew registered early and has won back the full cost of his registration. Thank you to everyone who registered early and helped kick off this year's Members Retreat.

With the Members Retreat now under two weeks away, the countdown is on! We can't wait to see everyone September 11–12 in Kelowna as we celebrate the ARA's 75th anniversary.

Still haven't registered? There's still time to join us - register today!



CALL FOR ENTRIES — DEADLINE: September 20, 2026

The Tow Canada Beauty Contest is back, and it's time to show the industry what you're rolling. Colour, chrome, detail and attitude — we want trucks that turn heads and tell stories.

Categories: Creative Display, Light-Duty, Medium-Duty or Heavy-Duty — and don't forget the People's Choice Award!

Prizes for 1st, 2nd and 3rd place in every category. For full contest details and the entry form, click below.

Open to Canadian entrants only



As a member, you have free access to our digital edition. Each time a new issue is released, you'll receive an email with a direct link to read it online. It's a simple way to stay up to date on industry news and insights, with past issues always available to revisit.

We Work For You

As your plan administrators we work for you and are here to help. We will post details on any updates on administrative procedures as processes evolve. If you have any questions or concerns, please feel free to call or email them to us. We get answers to you as soon as possible.